

# Budget Transfer Authorization

Budget Transfer No: \_\_\_\_\_

Date: \_\_\_\_\_

Transfer From:

Unit	Dept	Exp/Capital No.	Description	Amount
1015	107300	101356	LAGOON AERATOR	\$10,000

Transfer To:

Unit	Dept	Exp/Capital No.	Description	Amount
1015	107300	101361	AER COMPRESSOR	\$10,000

Statement as to Necessity of Budget Transfer:

FUND BADLY NEEDED AER COMPRESSOR EN  
 2018 CAPITAL BUDGET

Required Approvals\*:

Unit Head: \_\_\_\_\_

Dept. Head: \_\_\_\_\_

Budget/Financial Analyst: \_\_\_\_\_

Executive Engineer: \_\_\_\_\_

Comptroller: \_\_\_\_\_

Deputy Director: \_\_\_\_\_

Executive Director: \_\_\_\_\_

Board Resolution Date: \_\_\_\_\_

*Jeff Jones*  
*Stanley Jones*  
*Michelle Holt*  
*Alexander*  
*Randy*  
*Carl Z. Jones*

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\* See Back of Form for "Outline of Approvals Required for Budget Transfers", Schedule A and "Approvals Required for Creation of New Budget Items", Schedule B